



Dear members of the Iran, Belgium & Luxembourg Chamber of Commerce & Industries

Subject: Holding the Extraordinary Annual General Assembly of the Iran, Belgium & Luxembourg Chamber of Commerce & Industries

Registration number 3160 and National ID 10100208686

With respect, you are invited to attend The Extraordinary Annual General Assembly of the Iran, Belgium & Luxembourg Chamber of Commerce & Industries on Tuesday, October 19th, 2021 at 11:00 in the conference hall of the Iran Chamber of Commerce, Industries, Mines & Agriculture international, Tehran.

The Extraordinary Annual General Assembly Agenda:

- Hearing and approving the performance report of the board of directors, reviewing the balance sheet and the inspector's statement on the activities of the joint chamber up to the fiscal year 2020
- Determining the entrance fee and the annual membership fee of the members
- Choosing a widely circulated newspaper
- Election of Chief Inspector and Substitute Inspector (for one year: Article 40 of the statute)
- Review and decide on other matters that are within the scope of the General Assembly's annual general duties.

Sincerely,

Board of Directors- Iran, Belgium & Luxembourg Chamber of Commerce & Industries





Terms and conditions to become a candidate in inspectors' elections and attending The Extraordinary Annual General Assembly of the Iran, Belgium & Luxembourg Chamber of Commerce & Industries:

- All participating members must have a valid business card (for legal members) or a valid membership card of the Iran Chamber of Commerce, Industries, Mines & Agriculture (for natural members), an ID card, and a valid 2021 membership card of the Iran, Belgium & Luxembourg Chamber of Commerce (Article 7).
- Observer members and honorary members do not have the right to attend or vote in assemblies (Article 6 and Article 10).
- Only those ordinary members who have been members of the chamber for at least three months have the right to vote (Article 17: 17-6-2).
- The Assembly may, subject to the agreement of half plus one of the members present, allocate up to 50% of the seats of the Board of Directors to the foreign candidates (Article 24: Note 24-1).
- Participants are permitted to attend the General Assemblies of the Joint Chamber, personally or they can send their representative by proxy letter (Article 24).
- Any person can officially represent (2 natural members or 2 legal members) to attend general assemblies (Article 24).
- For each fiscal year, the General Assembly elects one of the members of the Joint Chamber as Chief Inspector and one as a substitute Inspector (Article 1).
- Regarding the legal members of the joint chambers, any person can attend the meeting by presenting the official letter of introduction of the company (on the letterhead of the company, signed by the authorized signatories, and stamped with the seal of the company) (Article 24).

I am as the of the company, with national ID:
and, I will attend the aforementioned assembly on Tuesday, 19/10/2021 at 11:00.

Mobile number:

Managing Director signature:

Email:

Date: