



August 26, 2019

Dear members of the Iran, Belgium & Luxembourg Chamber of Commerce & Industries

Subject: Holding The Annual General Assembly and The Extraordinary Assembly

With respects, you are invited to attend The Annual General Meeting and The Extraordinary Meeting of this joint room which will be held on Tuesday, 24/09/2019 at 15:00 in the hall of the Iranian Chamber of Commerce, Industry, Mines and Agriculture at the first floor of Building of Iran Chamber of Commerce, Industries, Mines and Agriculture, Shahid Mousavi Street, Taleghani Ave, Tehran.

Ordinary General Assembly Annual Meeting Agenda:

- Hearing and reviewing the former Board of Directors performance report of year 2018 and reviewing, approving or rejecting the balance sheets and statements of the fiscal years of 2017 and 2018
- Hearing and reviewing the board's legal report of issues and problems that have been left out of previous periods and the board's executive strategies and plans.
- Hearing and reviewing the 7-month performance report of the board
- Election of the main and alternative auditors
- Choosing a multitudinous published Newspaper
- Review and decision on other matters that are within the scope of the General Assembly's annual general duties.

Extraordinary Meeting Agenda, at 17:00:

- Approval of the new Statute of the Iran, Belgium & Luxembourg Chamber of Commerce & Industries, approved and declared by the Supreme Supervisory Council of 16/02/2019
- Approving the change in the number of board members from 9 to 5 people
- Review and decision on other matters that are within the scope of the Extraordinary Meeting.

Terms and conditions for attending the Annual General Assembly and the Extraordinary Meeting of the Iran, Belgium & Luxembourg Chamber of Commerce & Industries:

- Attending the aforementioned assemblies is authorized, originally and exclusively, by official representation.
- Regarding the members of the Iran, Belgium & Luxembourg Chamber of Commerce & Industries, the Managing Director or a member of the Board of Directors may attend the meetings with the presentation and submission of the official notice of the company and the official Introduction letter certifying membership on the board.
- All attendees should have an ID card.

I am as the of Company, with national ID: and I will attend in the aforementioned assemblies.

Mobile number:

Managing Director signature:

Email:

Date:

Sincerely,

Board of Directors- Iran, Belgium & Luxembourg Chamber of Commerce & Industries



تهران- خیابان سیدجمال الدین اسدآبادی- خیابان هفتاد و دوم- پلاک ۲ - واحد ۳ - کدپستی: ۱۴۳۶۹۶۵۱۴۶

فکس: ۸۸۰۶۴۴۲۵

تلفن: ۸۸۰۶۴۴۲۶

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